

TRAINEE/CONTROLLER EVALUATION

For use of this form, see FM 1-303; the proponent agency is TRADOC.

NAME		GRADE	ATCS NUMBER	EVALUATION NUMBER		
TYPE OF TRAINING		POSITION EVALUATED		TRAINING MONTH		
EVALUATION FACTOR	EXPECTED PERFORMANCE/REMARKS	SAT	NEEDS IMPROV	UNSAT		
A. SEPARATION	1. Separation is ensured.					
B. CONTROL JUDGEMENT	2. Awareness is maintained.					
	3. Good control judgement is applied.					
	4. Control actions are correctly planned.					
	5. Positive control of situations is provided.					
C. TRAFFIC MANAGEMENT	6. Prompt action to correct errors is taken.					
	7. Effective traffic flow is maintained.					
	8. Aircraft identity is maintained.					
	9. Professionalism is maintained.					
	10. Flight strip postings are correct and complete.					
D. OPERATING METHODS AND PROCEDURES	11. Clearance delivery is correct/complete/timely.					
	12. Letters of agreement/directives are adhered to.					
	13. Navigational assistance is provided.					
	14. Weather information is provided.					
	15. Handoff procedures are correctly performed.					
E. COORDINATION AND COMMUNICATION	16. Necessary traffic advisories are provided.					
	17. Coordination is thorough.					
	18. Communication is clear and concise.					
	19. Necessary transmissions are made.					
F. PHRASEOLOGY	20. Standard phraseology is adhered to					
	21. Voice quality is good.					
	22. Speech rate is correct.					
G. EQUIPMENT	23. Equipment capabilities are fully understood/used.					
	24.					
	25.					
H. OTHER (Specify)	26.					
	27.					
	28.					
	29.					
TRAFFIC CONDITION (Check one block in each column.) <div style="display: flex; justify-content: space-around; margin-top: 5px;"> <div> <input type="checkbox"/> Light <input type="checkbox"/> Moderate <input type="checkbox"/> Heavy </div> <div> <input type="checkbox"/> Stable <input type="checkbox"/> Fluctuating </div> </div>		OVERALL RATING				

EVALUATOR COMMENTS	DATE
TYPED/PRINTED NAME AND GRADE	SIGNATURE
CONTROLLER/TRAINEE COMMENTS	DATE
THE UNDERSIGNED <input type="checkbox"/> AGREES <input type="checkbox"/> DISAGREES <small>(If you disagree with the evaluation, refer to specific items of contention in your comments.)</small>	
TYPED/PRINTED NAME AND GRADE	SIGNATURE
REVIEWING AUTHORITY COMMENTS	DATE
TYPED/PRINTED NAME, GRADE, AND TITLE	SIGNATURE